

APPRENTICESHIPS

Diploma for the Early Years Practitioner - Level 2



PROGRAMME DETAILS

This course is ideal for learners looking to work with babies and/or children between birth and 5 years, and gain knowledge of working with children up to 7 years. Learners will work and interact directly with children on a day-to-day basis, supporting the planning and delivery of activities, purposeful play opportunities and learning opportunities. Learners typically work for a private nursery, childminders or early years/foundation stage setting in a school.

RECRUITING YOUR APPRENTICE

You can register your apprentice vacancy on our dedicated apprenticeship jobs board by visiting [our website](#). Once you have registered a job with us we will be in touch to find out more about your vacancy and the type of person you are looking for. We will then encourage suitable candidates to apply. We interview and conduct initial assessments with all of our candidates to ensure from the onset that they are committed and suitable for the apprenticeship. All new applicants sign up to the job alerts and when your vacancy has been posted, they will receive an alert and are welcome to apply. You will receive applications directly from applicants on our new application jobs board. From here you are able to accept or reject applications and request interviews. We oversee this and keep things running smoothly. We also advertise your vacancy on our social media to increase exposure and success for your advert. We will manage the job offer process when you are ready to appoint.

ENTRY REQUIREMENTS

The learner will need to have achieved a GCSE grade 4/C (or equivalent) in Maths and English by the end of this program. Therefore, if they do not already hold a grade 4/C in these subjects, they will be required to carry out a short Maths and English Assessment to see if we are able to offer them Functional skills support to reach a Level 2 (grade C/4 equivalent).

TRAINING DELIVERY

Your learner will enjoy a blended learning experience through live Tutor- led classroom sessions via Zoom, 2 days a month (every other week). This is supported by 1-2-1 visits from their tutor.

They will also complete online learning modules via our interactive learning technology platform.

APPRENTICESHIP DETAILS

The course content includes a range of topics which make up the variety of knowledge, skills and behaviours of what makes for a highly competent and professional Early Years Practitioner. By acquiring these elements your new recruit will graduate the apprenticeship a fully competent and well trained Practitioner. The training delivery will cover the following units;

- Unit 1 - Role and responsibilities of the Early Years Practitioner
- Unit 2 - Health and safety of babies and young children
- Unit 3 - Equality, diversity and inclusive practice
- Unit 4 - Safeguarding, protection and welfare of babies and children
- Unit 5 - Understand how to support children's development
- Unit 6 - Support care routines for babies and young children
- Unit 7 - Support the planning and delivery of activities & play
- Unit 8 - Promote play in an early years setting
- Unit 9 - Support well being of babies young children for health
- Unit 10 - Support babies and young children to be physically active
- Unit 11 - Support babies & young children with special educations needs
- Unit 12 - Promote positive behaviour in Early Years Setting
- Unit 13 - Introduction and preparation for EPA Portfolio
- Unit 14 - Support the child in preparing for school





EMPLOYER RESPONSIBILITIES

Your apprentice must be allocated a **mentor** in the workplace to assist them with the day-to-day working environment and to act as contact for the tutor. This is usually the class teacher they work with regularly.

The mentor/employer must;

- Support the apprentice, while on-programme, to achieve the standards set out in the apprenticeship
- Pay a minimum of £6.40 an hour
- Offer a minimum of 30 hours a week
- Fund the learners' enhanced DBS upon offer of employment
- Determine when the apprentice is working at or above the level outlined and is ready for their End Point Assessment
- Support the apprentice as they develop their portfolio of evidence
- Allow 20% of time off the job for online learning and classroom based lesson attendance
- Allow opportunities for a variety of off the-job-training, such as attendance to inset day training, staff meetings or briefings, and coaching from a range of staff.

FUNDING & COSTS

If your school, nursery or business pays into the **apprenticeship levy** the cost of the training is covered. If you don't pay into the levy, then the government still covers 95% of the costs so you only pay **£250 of the Early Years Practitioner course fees.**

HOW MUCH DOES IT COST TO EMPLOY AN APPRENTICE EARLY YEARS PRACTITIONER?

Based on a typical term time only contract; 30 hours week apprentice wage (£6.40 from 1st April 2024) the wage bill/cost of an apprentice Practitioner would only be **£8,572.80 a year.**

Example calculation - ($£6.40 \text{ hr} \times 30 \text{ hrs a week} \times 44.65 \text{ weeks}$ (39 working weeks plus 5.65 holiday weeks' pay) = £8,572.80)
Please note that we do encourage employers to pay more than minimum wage if they can.

£1000 incentive
for 16-18 year old hires!

LEARNER JOURNEY

The **Early Years Practitioner Apprenticeship** typically takes between **12 to 14 months to complete.** The programme includes 12 months of "on-programme learning" followed by assessment for **Gateway.** Learners will be provided with a clear scheme of work which will set out the scheduled classroom and online sessions, 1-2-1 reviews, Tutor observations and mock end point assessments.

GATEWAY

When an apprentice is ready for Gateway, they must have proof that they hold at least a **Level 1 in English & maths and have attempted Level 2.** Learners engaged in functional skills training must have completed training and achieved the correct grade before EPA can take place.

END POINT ASSESSMENT

The EPA for EYP is made up of a **90 min professional discussion** which is supported by a **portfolio of evidence** (containing a minimum of 10 pieces of evidence) which can be used by the apprentice to evidence and support their responses to those questions. In addition, there is also a **knowledge test** of 40 multiple choice questions.

The learner is awarded either a distinction, pass or fail following EPA. Should they fail one or more of the EPA methods they will be offered the opportunity to take a resit/retake.



To find out more about candidates in your area, please get in touch with Sarah Taylor, Lead Tutor, at apprenticeships@system-people.co.uk

www.system-people.co.uk